

Bylaws
HomeCare Across Illinois

Bylaws
of
HomeCare Across Illinois

Article I. Name

The name of the Association shall be HomeCare Across Illinois.

Article II. Mission

To support the provision of home health services by local health departments in Illinois.

Article III. Purpose

The purpose of this Association shall be to promote the use of local health department based home health services in Illinois. To accomplish this, the Association will conduct the following activities:

1. Promote quality home health services by local public health departments in Illinois.
2. Cooperate with local public health departments to expand and coordinate the provision of home health services.
3. Engage in other legislative, educational, and policy forming activities.

Article IV. Amendments

These bylaws may be amended by a two-thirds vote of the members of the Association present and voting at any regular meeting, provided proposed amendments have been mailed to the membership not less than fourteen (14) days prior to the meeting.

Article V. Membership

All health departments in Illinois who have home health are eligible for membership. The representative shall be either the Administrator or Home Health Director of each health department. Additional staff members may attend meetings; however, each health department in good standing shall be entitled to one vote on each matter submitted to a vote of the members.

Article VI. Dues

The fiscal year shall be the same as the calendar year. The Board of Directors shall set the amount of dues based on operating expenses. All member agencies shall pay such membership dues. If the dues are not paid by April 1, the member is dropped from active membership.

Article VII. Officers

The officers of the Association shall consist of President, President-Elect, Secretary, and Treasurer.

1. Elections. A President-Elect shall be elected annually by the entire membership of the Association for a three year commitment: the first year As President-Elect, second year as President, and third year as Past-President. The Treasurer is elected on odd years and shall serve a two year term. The Secretary is elected on even years and shall serve a two year term.
2. The President should appoint a nominating committee to develop a slate of officers and Board Members with the ballot given to membership 14 days prior to the annual meeting. A simple majority of those voting by mail shall determine the election results. If there is a tie, the Board of Directors shall choose between those who have tied.
The term of the office shall begin and end at the annual meeting.
The President shall appoint a nominating committee in the event of a call for a Special Election. The ballot will be given to membership with a 14 day return to the Secretary. The nominating committee shall count the ballots and immediately report the result to the President . The newly elected president-elect will begin office at the next meeting of the Board of Directors.
3. Vacancies
 - A. President. A vacancy in the Presidency shall be filled automatically from succession in the following order: 1) President-Elect, 2) Secretary, 3) Treasurer.
 - B. President-Elect. A vacancy in the office of President-Elect shall remain vacant until the next annual election of the Association, unless the Board of Directors call for a Special Election.
 - C. Other offices. A vacancy in the office of Secretary, Treasurer, or any elected or appointed Board member shall be filled by Presidential appointment with approval of the Board of Directors.

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4. Terms. Any vacancy filled by succession in office or by appointment shall be filled by election at the next annual meeting except the office of President. The vacancy occurring in the office of President shall be filled by the President-Elect who shall also fill the term for which elected.
5. Powers and Duties of the Office
 - A. President. The duties of the President shall be to preside at all meetings of the Association and perform the usual duties that pertain to the office of President. The President shall have the power to appoint, with the advice of the Board, members of the Association to standing and special committees. The President shall maintain voting rights as a regular member.
 - B. President-Elect. The duties of the President-Elect shall be to assist the President as presiding officer and preside, in the absence of the President.
 - C. Secretary. The Secretary shall keep minutes of the meeting of the Association and perform such other duties as are customary to the office. The Secretary shall maintain a file of all correspondence pertaining to the Association.
 - D. Treasurer. The Treasurer shall keep the financial records of the Association and perform such other duties as are customary to the office. The Treasurer shall maintain a file of all correspondence pertaining to the financial aspects of the Association. The Treasurer shall file a financial report to the membership at the annual meeting. All funds to be disbursed shall be paid out by the Treasurer upon order of the President.
 - E. Board of Directors. The Board of Directors shall be comprised of the officers, the immediate past-president, and five other members. These five other members shall be nominated and elected at the same time as the officers of the Association. They should be geographically distributed.

The Board of Directors shall conduct the affairs of the Association between meetings in accordance with the stated purposes. Six members of the Board of Directors shall constitute a quorum. The Board shall meet at the call of the President or at the request of a majority of Board members.

Article VIII. Meetings

There will be an annual meeting of the association normally held in October, November, or December. The Association shall meet at other dates as designated by the President.

Article IX. Quorum

A quorum of the general membership meeting shall be considered present when 50% + 1 voting members in good standing are present at the meeting.

Article X. Resignation from the Board

A member of the Board who misses three (3) regularly scheduled consecutive meetings shall submit a written resignation (including explanation if appropriate) to the President of the Board for action. If such resignation is not received prior to the fourth consecutive absence, the Board may declare the position vacant.